

बिहार सरकार



Department of Agriculture

Agriculture Technology Management Agency (ATMA), Gaya, Bihar
Diploma in Agricultural Extension Service for Input Dealers (DAESI)

Short Term

Expression of Interest

Contractual Appointment of Facilitator (01-One Post)

For conducting DAESI Programme for Year 2023-24

1. The applications are invited by the ATMA, Gaya, Bihar from Agri. Professionals to work as Facilitator (01-One Post) in ATMA, Gaya District for conducting Diploma in Agricultural Extension Services for Input Dealers (DAESI) Programme. The appointment will be done on contractual basis for 01 (One) Year and can be renewed based on Performance and target available for next financial year 2024-25, Facilitator will be selected on the following criteria.
 - Graduate/Post graduate in Agriculture/Horticulture with minimum 3years experience in agriculture or allied sectors. **Preference would be given to Agriculture graduates having an experience of around 20 year in Department of Agriculture CAUs/SAUs or KVKs with sufficient field experience. Candidate must not have attained the age of 65 years.**
 - The Candidate should have adequate knowledge about the agricultural activities undertaken in the districts and experience in organizing training programmes.
 - The Candidate must have good oral and writing communication skills and should be capable of mobilizing input dealers for DAESI Programme.
 - The Candidate should be proficient to handle the computers, smart phones and to independently manage the documentations and database management of DAESI Programme.
2. The Procedures along with terms and conditions for selection of Facilitator (**Reference for Proposal**) can be seen and downloaded on <https://atmagaya.in/> and it can also be obtained from the office of Project Director, ATMA office during office Period.
3. The application in prescribed format along with all the enclosures should be submitted on or before **Date 30.11.2023 up to 04:00 PM** in the office of Project Director, ATMA Gaya by Registered/Speed Post or can be submitted personally/hand-to-hand in the office- **Project Director ATMA- Gaya Joint Agriculture Building, Bazar Samiti, Chandauti , Gaya-823001** during office Period.
4. The interview will be organized on Date- 04.12.2023 from 11:00 AM 05:00 PM in the office of the District Agriculture office Gaya by the constituted committee.
5. The concerned District Agriculture office reserves the right to accept or reject any or all the applications without incurring any obligation to inform the affected applicants.
6. Preference would be given to the candidate residing in the District where DAESI Programme is implemented.

Gireet
17/11/2023


17/11/2023
Project Director
ATMA, Gaya

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2.3 The interview will be called on at 10.30 AM in the chamber of the concerned District Agriculture Officer for District Facilitator under DAESI. If it is not possible to organize the interview for appointment of the facilitator on the above mention date then District Agriculture Officer -cum- chairman of the constituted committee can fix another date within a period of one week for taking the interview by intimating the applicants.

3. Details of post and other descriptions

S. No.	Name of the post	District wise No. of post (one in each district)	Fixed honorarium	Educational Qualifications	Work experience
1.	Facilitator	All Districts of Bihar	Rs. 17000/- per month	Graduate/ Post Graduate in Agriculture/ Horticulture	<ol style="list-style-type: none"> 03 years experience in Agriculture/ horticulture. Preference would be given to Agriculture Graduates having an experience of around 20 years in Department of Agriculture/ SAU or KVK with sufficient field experience. The candidate should have adequate knowledge about the agricultural activities under taken in the district, experience in organizing training programmes and should be capable of mobilizing input dealers for DAESI programme. The candidate should be proficient to handle the computers, smart phones and to independently manage the documentation and database management of DAESI programme.

4. Criteria and weightage for selection of Facilitator - The following criteria and weightage for selection of facilitator will be followed by the district level constituted committee -

Sl. No.	Criteria	Weightage
1.	M.Sc. (Agriculture and allied subjects)	4 marks
2.	Doctorate in Agriculture and allied subjects	6 marks
3.	Additional Service (more than 20 years) each year of additional service will carry weightage of one	10 marks (max)
4.	Experience in training institute (one mark for each year of service)	5 marks (max)

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(3)

5.	Experience in field extension (one mark for each year of service)	5 marks (max)
6.	Proficiency in computer and database management	5 marks (max)
7.	Interview	15 marks
	Total:	50 marks

Note- Candidate who will score more than 50% of the total marks i.e. 25 marks will be eligible for selection. The merit list will be prepared on the basis of the scored obtained by the candidates who will get 25 or more marks.

5. Responsibilities of DAESI Facilitator

- Publicity of DAESI programme among input dealers in allotted district.
- Liaison with Agribusiness companies and State Governments for promotion of DAESI.
- Mobilisation of input Dealers for the program and collection of input dealer contribution towards course fee (DD) in favour of ATMA.
- Identification of resource persons for sessions and Institutes/Research stations/ progressive farmers' fields for field visits.
- Organizing Classes on Sundays or on Market Holidays.
- Preparation of location-specific study material.
- Conducting quizzes/practicals/final exam/viva-voce and evaluation.
- Documentation of success stories and data management.
- Coordination with Officials of NTIs, ATMA and SAMETI, as required.
- Maintenance of records and submission of reports.
- Any other activities assigned by NTIs/ATMA.

5.1. Question Paper Setting and Evaluation:

The Facilitator is responsible for all the activities such as setting of Question papers, conducting the examinations and evaluating the answer scripts, records and assignment. However, the practical examination consisting of spotting and viva-voce will be conducted with the help of external expert. The pass percentage to obtain the diploma is 40. Failed input dealers will be given an opportunity to appear only for the 'Final Theory Exam' along with the input 18 dealers of immediate subsequent batch. In case there is no subsequent batch, the NTI will conduct a special exam for the failed candidates within a period of six months based on the same syllabus.

The results will be declared based on the marks obtained by the individual candidates as given below:

Range of Marks	Result
40 and above	Pass
60 - 80	First Class
Above 80	Distinction

6. Constitution of appointment committee -

6.1. For completing the procedures for contractual appointment of facilitator, the following committee at district level is proposed to be constituted;

- District Agriculture Officer cum Project Director, ATMA - Chairman
- Senior Scientist and Head, KVK - Member
- Assistant Director Horticulture - Member
- Assistant Director Plant Protection - Member
- Deputy Project Director, ATMA - Member Secretary

District Agriculture Officer cum Project Director, ATMA will perform the responsibility of "Appointment Authority".

7. **Reservation of Roaster** - By the order of Director General, MANAGE Hyderabad the facilitator of DAESI appointment is purely on temporary basis for a period of one year and so not required to follow the roaster system.

8. Selection procedure -

- The appointment committee constituted at District Level will complete all the procedures/formalities for the contractual appointment of Facilitator.
- The candidates will come with their required original certificates on the date of interview for verification. The Chairman of the committee can fix another date for interview as per the convenience of the committee.
- Merit list will be prepared on the basis of the score obtained by the candidate.
- The candidate who will obtain the maximum marks will be selected.
- Those candidates who will resign/ leave the work, then other candidate will be selected/appointed by the Project Director, ATMA on the basis of the merit list after the approval of the District Agriculture Officer.
- If no application is obtained or any applicant is not found eligible/qualified for selection as per norms prescribed then the concerned Project Director, ATMA will announce another date duration of at least 12 to 15 days should be there in announcement/issuance of the letter for getting applications and conduct the interview with the approval of the concerned District Agriculture Officer-cum-Chairman District Level Selection Committee. The selection procedure of the Facilitator on contractual basis will be followed and completed in the light of the above norms until the selection is completed.
- If only one candidate is found qualified then he can be selected as a Facilitator for that district.

9. Period of contractual appointment -

- The period of contractual appointment will be for 01 year and it can be renewed based on performance and requirement of DAESI Programme.
- The service of Facilitator can be terminated by District Agriculture Officer on the recommendation of concerned Project Director, ATMA at any time if his work is found unsatisfactory.
- If the Facilitator has been selected for 2022-23 then they can be renewed for 2023-24 by the committee if the work of the Facilitator is found satisfactory.

10. **Agreement** - Agreement between the contractual employee (Facilitator) and Project Director, ATMA and Director BAMETI will be done. The proforma of agreement is enclosed as annexure - 3.

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**Application Form for contractual appointment of Facilitator in DAEST
Programme**

सभी वर्ग के उम्मीदवारों के लिए आवेदन निःशुल्क स्वीकार किया जाएगा।



1. Name of the candidate :
(In Block Letters)
2. Father's/Husband's Name :
3. Date of Birth :
4. Sex :
5. Permanent Address with Pin code
Village/Mohalla -
Path/Street Name & Number -
Post Office -
P.S. -
District -
State-
Pin Code-
6. Address for correspondence with Pin code :
Village/Mohalla -
Path/Street Name & Number -
Post Office -
P.S. -
District -
State-
Pin Code-
7. Phone No./ Mobile No. :
8. Email ID :

9. Details of educational qualification

Name of Exam	Sector (Agril./ Hort.)	Year of passing	Name of Institute/ University/ Board	Main Subjects	Result		
					Maximum Marks	Marks Obtained	Percentage Marks
Graduation							
Post Graduation							
Doctorate							

10. Experience

S.No.	Details of Experience	Name of the department/ institution	Type of institution (Govt./ Semi Govt./ Govt. Undertaking)	Working period	Working experience in years
1.	Additional Service Experience				
2.	Experience in Training Institute				
3.	Experience in Field Extension				

Note - Self attested photocopy of the experience certificate must be enclosed.

It is certified that the above statement made by me is true to the best of my knowledge and believe. If any statement is found false/untrue my application should be cancelled and legal action can be taken against me.

Date

Place

(Signature of the Candidate)

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संविदा के आधार पर नियोजन हेतु एकरारनामा

यह एकरारनामा परियोजना निदेशक, आत्मा एवं घयनित/नियोजित श्री/श्रीमती/सुश्री..... के बीच निम्नलिखित शर्तों के साथ किया जा रहा है -

1. यह नियोजन केवल (पद का नाम) के लिए किया गया है।
2. संविदा की अवधि की समाप्ति पर ऐसा नियोजन स्वतः समाप्त समझा जाएगा। इस हेतु कोई आदेश निर्गत किया जाना अपेक्षित नहीं होगा।
3. संविदा के आधार पर नियोजित श्री/श्रीमती/सुश्री..... को रू0 17000/- (सत्रह हजार मात्र रुपये) एकमुश्त पारिश्रमिक के रूप में देय होगा एवं इसके अतिरिक्त अन्य कोई राशि या भत्ता देय नहीं होगा।
4. इस तरह के नियोजित व्यक्ति को इस नियोजन के आधार पर सरकारी सेवकों को देय कोई अन्य सुविधा अनुमान्य नहीं होगी।
5. इस नियोजन के आधार पर भविष्य में नियमित अस्थायी या स्थायी नियुक्ति हेतु अथवा अन्यथा कोई दावा अनुमान्य नहीं होगा।
6. संविदा पर नियोजित व्यक्ति की सेवा स्थानांतरणीय नहीं होगी।
7. नियोजन के समय नियमानुसार स्वास्थ्य प्रमाण पत्र जमा करना अनिवार्य होगा।
8. इस प्रकार का नियोजन संविदा अवधि (Contract Period) की समाप्ति के पूर्व उभय पक्षों द्वारा एक माह की पूर्व सूचना देकर या एक माह की संविदा राशि का एकमुश्त भुगतान कर समाप्त की जा सकेगी।
9. वर्तमान में यह नियोजन केवल एक वर्ष के लिए किया गया है। मूल्यांकन के उपरांत कार्य संतोषजनक पाए जाने एवं संबंधित जिला में DAESI कार्यक्रम के कार्यान्वयन के लिए लक्ष्य उपलब्ध रहने की स्थिति में सेवा अवधि का विस्तार किया जा सकता है।
10. संविदा पर नियोजन के पश्चात दोनों पक्षों को एकरारनामा की उपर्युक्त शर्तें मान्य होंगी। नियोजित व्यक्ति उपर्युक्त एकरारनामा के किसी भी शर्त का उल्लंघन करेंगे तो एकरारनामा स्वतः समाप्त समझा जायेगा।
11. यह एकरारनामा दिनांक से प्रभावी होगा।

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परियोजना निदेशक
आत्मा,

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नियोजित व्यक्ति (Facilitator)